



Zion-Benton Township High School District 126
Office of Business Services

MEMO

April 22, 2025

To: Board of Education
From: Dr. Jesse Rodriguez, Superintendent
Dr. Jim Woell, CSBO

As presented and discussed at the March 10, 2025 BBF meeting, due to some higher than anticipated furniture costs, the planning committee came to a determination that Alternate 3, the English Department Office Renovation, be removed from the project scope for the Summer/Fall 2025 Phase 3 renovations.

Market conditions, coupled with the specialty furniture needed for several of the spaces - band room, band storage, choir room, art rooms and the piano/guitar lab spaces - put us over budget by more than \$100,000 based on the pricing we received from EBi.

In order to bring the project in at or under budget, the administration is recommending that we postpone the renovation of the English Department Office to a future renovation plan under the Facility Master Plan approved by the Board at the March 17, 2025 meeting.

The District will realize a net gain of approximately \$166,484 which can be utilized to cover the cost of the necessary furniture.

Recommendation: That the Board of Education Approve the Superintendent's recommendation to approve the change in scope of the Phase 3, Summer/Fall 2025 renovations, by removing Alternate 3, the English Department Office Renovation, from the project list.